

## Information on Admission to K1 Classes in the 2023/24 School Year

### A. Applicant Entry Requirements:

1. Must be born on or before 31 December 2020, and
2. Must be Hong Kong residents with right of abode or valid permission to remain in Hong Kong.

### B. Application Form Distribution Period:

From 20 September 2022 (Tuesday) onwards

### C. Collection of Application Forms (No quota)

1. Obtain the application form at the kindergarten in person  
Mondays-Fridays 9:00a.m.-11:00a.m., 1:30p.m.-5:00 p.m.  
Saturdays 9:30a.m. -12noon  
Sundays and public holidays - closed

Or

2. Download the application form from the school website  
<http://www.ssckg.edu.hk/>

### D. Submission of Application Forms (No quota)

Application will be accepted from 20 September 2022(Tuesday). All application forms should be submitted in person with the following documents and information:

1. Original copy and a copy of the child's birth certificate or residence approval documents from the Director of Immigration Department (the original copy is used for verification)- ;
2. 2 passport-size photos  
(one will be pasted on the application form, the other one will be pasted on the interview certificate.) ;
3. 2 stamped envelopes (\$2 for local and \$2.6 for Mainland China) with the name of the child and correspondence address ;
4. Application fee: HK\$40 (not refundable).

\* Each child can apply for one time only.

\* Application will not be accepted if the required documents and info are not submitted.

### E. Interview arrangement

1. Interview dates: 4 November 2022(Friday) or 5 November 2022(Saturday)

2. Parents should bring the interview certificate to attend the interview with the applicant.
3. Individual interviews will be arranged for all applicants and parents should accompany the applicant for the interview.
4. Please contact us at 2672 1848 if interpretation / translation service is required.

#### **F. Admission Criteria**

1. Interview performance of the applicant ;
2. Enrollment in a nearby school ;
3. The applicant's sibling(s) currently studying in this kindergarten;
4. The applicant's sibling(s) / parent(s) graduated in the kindergarten will be given priority consideration.
5. The applicant from families in need will be given priority consideration when applying for whole day classes.

#### **G. Announcement of Admission Results:**

We will inform parents of the K1 admission results on or before 16 December 2022 (Friday) by post.

#### **H. Registration Arrangements:**

##### **1. Centralized Registration Dates**

Date: 5 January 2022(Thursday) to 7 January 2022(Saturday)

Time: 9:00 a.m. to 11:00 a.m. and 1: 30p.m. to 4:30p.m. (Thursday to Friday)

OR

9:30 a.m. to 12:00 noon. (Saturday)

##### **2. Successful applicants:**

Based on "Admission Arrangements for K1 Places in Kindergartens for the 2023/24 School Year" from EDB, parents are required to submit the original copy of the "2023/24"Registration Certificate" / Admission Pass" to the kindergarten on the registration day in order to complete the registration process. For application of "Registration Certificate"/"Admission Pass", please feel free to visit the EDB official website: <http://www.edb.gov.hk>: "Kindergarten Education".

##### **3. The registration fee for 2023/24 K1 place is HK\$970 . If the admitted child studies in the kindergarten, the registration fee paid will be refunded in September. Should parents decide to change school after registration, the kindergarten will return the "RC"/"AP" but the registration fee will not be refunded. Upon parents obtaining the "RC"/"AP", the kindergarten will no longer keep the school place for the child.**

##### **4. Applicants on the waiting list:**

Parents will be informed by post. Parents will be notified when there is vacancy.

If you have any enquiries about the application procedure, please feel free to call at 2672 1848 during office hour.